

City of Ravenswood
Common Council Minutes
June 2, 2026

Call to Order

- **Mayor Josh Miller** called to order a meeting of the Common Council on June 2, 2026 at 7:00 P.M. in Ravenswood City Hall.

Pledge of Allegiance of the United States of America.

- Mayor Josh Miller led the pledge of Allegiance.

Roll Call

- The following members were present, **Mayor Josh Miller, Councilors, Dee Scritchfield, Todd Ritchie, Jeff Koon, Amanda Slaven, and Attorney Steve Cogar, Vacant- City Recorder**
Absent – **Eric Cullen**

Approval of Prior Minutes 5/19/26

- **Amanda Slaven** moved to approve the prior minutes, second by **Todd Ritchie All Approved**

Ravenswood Waterfront EEGF Projects

- **Resolution Draw 7**
Thrasher Group \$37,500.00
Shane J Media \$700.00
 - **Resolution Draw 9**
Elite Pavement \$8500.00
R.D. Newell Assoc. \$160.00
- Todd Ritchie** motioned to approve, second by **Jeff Koon All Approved**

Water & Wastewater Projects – Bond Ordinance 3rd Reading

- **Bond A** – no public speakers/no public hearing
- **Bond B** – no public speakers/no public hearing
- To consider on third reading and act upon a proposed Ordinance authorizing the payment of the Prior Note, the acquisition and construction of additions and improvements to the City's sewer system and the issuance of the City's Sewer Revenue Bonds, Series 2026 A (West Virginia SRF Program) in the amount of not more than \$3,500,000.
Todd Ritchie made a motion to approve, second by **Jeff Koon All Approved**
- To consider on third reading and act upon a proposed Ordinance authorizing the acquisition and construction of additions and improvements to the City's sewer system and the issuance of the City's Sewer Revenue Bonds, Series 2026 B (West Virginia SRF Program) in the

amount of not more than \$15,000,000 and Sewer Revenue Bonds, Series 2026 C (West Virginia Infrastructure Fund) in the amount of not more than \$15,000,000.

Dee Scritchfield made a motion to approve, second by **Amanda Slaven All Approved**

- To consider and act upon a proposed Sixth Supplemental Resolution authorizing the extension of the maturity date of the Construction Anticipation Notes, Series 2020 A to December 31, 2026.

Jeff Koon made a motion to approve, second by **Todd Ritchie All Approved**

Funding Request from Board of Culture & History

- Request for \$10,000 for Sayre Log Cabin – **See Attached**
Amanda Slaven made a motion to approve, second by **Jeff Koon All Approved**

Act of Hiring 2 Temp Employees for Maintenance Dept

- Summer help from July 2026- September 2026 (subject to change if needed)
- \$12.00/hour cleaning parks, weed eating, downtown help, etc

Todd Ritchie made a motion to approve, second by **Jeff Koon All Approved**

Opening For Executive Director for DRP

- Part time-20 hours/week

Amanda Slaven made a motion to approve, second by **Jeff Koon All Approved**

Dee Scritchfield and Todd Ritchie recused themselves from the vote

Public Forum

- N/A

Next Meeting Date June 16, 2026 @ 7:00pm

Mayor Josh Miller adjourned the meeting at 7:39pm via a motion from **Amanda Slaven** and second by **Jeff Koon All Approved**

Submitted By



Megan Thompson, Acting City Clerk



Mayor Josh Miller

TO: The Ravenswood City Council
FROM: The Board of Culture and History
DATE: June 2, 2026
RE: Sayre Cabin Restoration

My name is Craig Greening and I am the Chair of the Board of Culture and History. On behalf of the members of the Board, I come before the City Council tonight to request certain funds be allocated for the restoration of the Sayre Cabin located in the Riverfront Park.

First, I would like to refresh our collective memories regarding this wonderful asset.

This log cabin was originally constructed in Cow Run in 1885, by the Sayre family. It remained in the family's possession until 1981, when it was donated to the Jackson County Historical Society by Thomas Edison Sayre. Then as his Eagle Scout project, Sean Simon lead the numbering of the cabin's component parts and oversaw its 20 mile relocation from Cow Run to the City's Riverfront Park. The relocation of the cabin was completed in 1985.

In 2020 the Jackson County Historical Society transferred all of the contents within the museum and the cabin to the city. So even though the cabin was on city property, it was managed by the Historical Society.

In the intervening 41 years, since the cabin was moved onto City property, the roof and north wall were repaired about 16 years ago, apparently by Historical Society funds. With the transfer of the artifacts and the cabin, the Jackson County Historical Society transferred about \$28,000. This money was completely used to repair the chimney on the museum. The cabin is 141 years old and like all of us as we age, we need periodic attention.

After the property was officially transferred to the city, Council created the Board of Culture and History to oversee the Great Bend Museum and the Sayre cabin.

The cabin itself is a significant historical asset that belongs to the City of Ravenswood. Hundreds of people have toured the cabin. Every year since the Board of Culture and History was created, the number visitors has annually increased and continues to so.

With the Council's permission, The Board of Parks and Recreation, which oversees all parks within the city, put out bids for the restoration of the roof and north wall. The total cost of replacing the leaky roof, and restoring the north side of the cabin wall is projected to be approximately \$57,000. Both of the City Boards involved requested the County Commission to support this restoration, and they graciously approved \$20,000 for this project. Other donations and grants have been given in support of this restoration project, totaling approximately \$43,500.

Therefore, at a regularly scheduled meeting of the Board of Culture and History held on May 26, 2026, the Board - with all members in attendance, voted to request funds from the city council in the sum of \$10,000 to complete this stage of the restoration. If monies are submitted to the Board or city for the express purpose of this project and exceed the final cost of the roof and north wall restoration, the Board has other needs specific to the cabin.

The Sayre family donated the cabin, and several items displayed in the cabin, to the City of Ravenswood with the express understanding that the city would properly maintain the cabin and its contents. The Board of Parks and Recreation, the Board of Culture and History, the County Commission, and several other donors agree that this historically significant building is well worth the effort and the funds needed to restore the cabin.

Therefore, we the members of the Board of Culture and History respectfully request the City Council approve an expenditure of at least \$10,000.00 for the restoration of the Sayre Cabin located in the Riverfront Park.