

DOWNTOWN RAVENSWOOD PARTNERS MEETING February 17, 2025

3rd FLOOR CONFERENCE ROOM RAVENSWOOD CITY BUILDING

ATTENDING: Todd Ritchie, Dee Scritchfield, Melanie Mosser, Andrea Knopp, Martin Unrue, Jennifer Casey, Amy Noble, Karen Corrigan, Dawn Sharp, Chad Sharp and Molly Washburn. **Absent:** John Casey and Brandon Humphreys

CALL TO ORDER: Molly Washburn, Director, called the meeting to order at 6:00 PM

Todd Ritchie moved to approve minutes from December 16, 2024 meeting. Motion seconded by Jennifer Casey. Motion unanimously approved.

NEW BUSINESS:

- a. The Director announced the committee member chairs as noted; Design Committee-Martin Unrue Economic Vitality Committee-Andrea Knopp Promotion Committee-still to be decided.
- b. Main Street WV has a requirement that each OnTrac utilize and submits Work Plans for their projects. Each committee chair will need to use the work plan and submit it to the director after each project so she can compile and submit them to Main Street WV.
- c. The Director is applying for the Rural Business Development Grant with the assistance from the WV Grant Resource Center. The intent of the grant is to purchase the lot owned by Rocky Corbin behind Las Fajitas to install a 7 spot parking lot with lighting. Letters of support have been obtained. The grant is due by February 28, 2025.
- d. Committee Updates:
 1. Economic Vitality is hosting the Informational Dinner on February 24th
 2. Design Committee is creating flower box planters for downtown beautification and will plan a cleanup event in the spring.
 3. Promotion Committee: to be determined after their first meeting.
- e. City of Wheeling has shared their information regarding a Façade Improvement Grant project.
- f. Main Street America Institute is providing a free Grant Writing Webinar Training that Molly Washburn is participating in. She is reviewing potential grants we may want to pursue such as the WV Arts Council that may fund projects.
- g. The Mural Mosaic project may be paired with an Arts Grant
 1. Community Arts Project requires a 50% match and funds up to \$20,000 and is due April 1st.
 2. Youth Engagement Through Public Art requires a 25% match and funds up to \$5,000. And is due April 1st or October 1st. This supports a visual two and three dimensional public art projects that engage local youth in the planning and/or implementation of the projects in a public place.

OLD BUSINESS:

- a. We were not able to apply for the McIntosh Building acquisition grant.

- b. Local quotes were requested for window clings but no local company could provide them. Ideas were discussed for additional window displays such as directory maps, upcoming events, rendering for upcoming projects etc.
- c. Work continues on redesigning the business directory and is to include a QR code.

CONCLUSION:

Next meeting will be March 17, 2025 at 6:00 pm at the 3rd Floor Conference Room Ravenswood City Building.

Motion to adjourn was made by Todd Ritchie. Motion seconded by Jennifer Casey. Motion unanimously approved.

Meeting minutes respectfully submitted by Dee Scritchfield.