

# PLANNING COMMISSION MINUTES

October 16, 2025

PLEDGE-Todd Ritchie

ROLL CALL-Ritchie, Casey, Greening, Salser, Cady were present, Absent- Carmichael

## PUBLIC FORUM

- Danny Mitchell expressed necessity to address city code that residences must have water service to be occupied. County Health Dept states that they do not have jurisdiction within city limits. Ritchie will speak with City Attorney Cogar about where in code to address the issue. Without water service there is no proper sewage.

## APPROVAL OF MINUTES 9-18-25

- Casey moved to approved prior minutes, Second by Cady All Approved

## NEW MEMBER NOMINATIONS

Alesia Westenhaver recommended to Mayor- Westenhaver will be presented to Council for appointment on October 21, 2025

- RITCHIE RECOMMENDED RYAN CROW- Mr. Crow Declined
- CASEY RECOMMENDED NICOLE SAMPSON- Ms. Sampson said she was interested. Casey will ask her for her experience and work history
- RITCHIE RECOMMENDED SCOTT CURFMAN- No response from Mr. Curfman
- CARMICHAEL RECOMMENDED LUKE MURRAY- Mr. Murray said he would consider- Ritchie will contact him
- RITCHIE RECOMMENDED KYLE KNOWLTON- No contact yet with Mr. Knowlton
- MITCHELL RECOMMENDED CHRIS MILLER- Mr. Miller declined

## BUILDING PERMIT STATUS

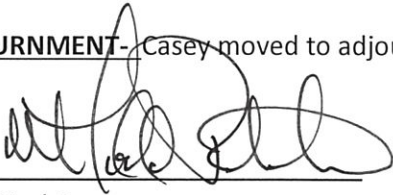
- Discussion ensued concerning the activity of the development of a sports type bar in the former Dollar General Store by Preston Adams. Salser has been responding to Mr. Adams concerning necessary permits from various agencies including the City.
- ELWOOD FENCE-ISSUED CITATION FOR CONTRACTOR FEE
  - Mitchell has reviewed the fence installation completed without a permit and determined that it is out of compliance and will in probability have to be removed. He will follow up with the owner

### NEW LAND USE CODE DOCUMENT

- Casey reviewed edits to draft of 16.12.050- Required Permits and Procedures. With a few edits discussed, she will provide the document to Ritchie for delivery to Natalie Cogar for final edits for code insertion.
- Ritchie to provide Casey with current draft of 16.12.020- City Structures and Lot Design Dimensional Standards for review with Salser, Hutchinson, and Mitchell.
- Preparation for first edit-Natalie Cogar
- Ritchie will provide Natalie Cogar with documents to begin editing for code insertion
- Cady offered definition for insertion of 'Medical Marijuana Dispensary' into new definition listing. Ritchie will provide scanned Pdf formation of current definitions to Casey for conversion to Word document for Ms. Cogar.
- Discussion ensued about building inspector organization and education for certification. Casey advised of classes available toward certification. Ritchie will discuss with Mayor Miller on budget funding.

ADJOURNMENT- Casey moved to adjourn at 4:40pm, second by Greening All Approved

Submitted By



Attesting Signature

